

**SAMPLE BANK COMFORT LETTER (BCL) CONFIRMATION OF FUNDS CERTIFICATE (TO BE COMPLETED ON BUYER'S BANK LETTERHEAD) BCL.**

Bank name: \_\_\_\_\_ Address:  
\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax:  
(\_\_\_\_) \_\_\_\_\_

Swift: \_\_\_\_\_ Telex: \_\_\_\_\_ Routing #:  
\_\_\_\_\_

Account Name: \_\_\_\_\_ Account Number:  
\_\_\_\_\_

We, the undersigned Bank Officers, hereby confirm with full responsibility that the amount of US\$ \_\_\_\_\_ (United States Dollars \_\_\_\_\_) is reserved in this bank at the request of (buyer's name) \_\_\_\_\_ for the finalization of contract for the purchase of (product) \_\_\_\_\_ Contract Number: \_\_\_\_\_

These funds are available for the purchase of the above identified product. In this regard the funds can be converted into a Confirming, Revolving, Divisible, Irrevocable, transferable, Fully transferrable and callable Letter of Credit with a top 50 Prime World Bank Payment Guarantee.

This information may be verified on a Bank to Bank basis via swift message MT 799.

In issuing this statement, the bank recognizes their liability in accordance with the terms of the contract should it proceed.

1. This is to confirm that our mutual clients \_\_\_\_ (name of the buyer) \_\_\_\_ maintain a banking account no. \_\_\_\_\_ with us.

2. At their instructions we, \_\_\_\_ name of the Bank \_\_\_\_ with full authority and mandate hereby confirm that the said clients are willing and financially able to initiate the process of purchasing of \_\_\_\_ quantity \_\_\_\_ tonnes of \_\_\_\_ product name \_\_\_\_ for the price of

\_\_\_\_ price/mt \_\_\_\_ during the next \_\_\_\_ months duration \_\_\_\_ and for the total value of \_\_\_\_ usd\$ \_\_\_\_.

3. We certify that our clients named above have sufficient funds and/or have credit line with our bank to complete the proposed transaction within the time period shown above.

4. Our clients hereby give authority to the Sellers to procure usual banker's references, our bank officer \_\_Mr./Mrs. \_\_ name \_\_ direct phone no. \_\_\_\_ is already instructed to cooperate with your inquiry.

Bank Officer #1

Full Name / Title

Email

STD & ISD Numbers

Bank Seal

Bank Officer #2

Full Name / Title

Email

STD & ISD Numbers

Bank Seal